



32nd annual



## Roseberry Arts & Crafts Fair

July 3<sup>th</sup> and 4, 2021

Sponsored by: *Long Valley Preservation Society*

Greetings! We are looking forward to holding an awesome craft fair this year! Hopefully the Covid restrictions will not cause another cancellation. Be sure to get your application in before the May 1, 2021 deadline to be considered and accepted at this year's fair.

### Rules of entry for food vendors at the Roseberry Arts and Craft Fair:

1. **Application Deadline:** All applications must be returned by May 1, 2021. Entrants will be notified by email of acceptance ASAP after that date. Food vending spaces are limited, so send your application early. The application must be complete or it will be returned.
2. **Entry fee:** \$140.00 for a single space and \$280 for a double space.
3. **Booth Size:** Single - 10' x 10', double – 10' x 20'. You are responsible for furnishing your entire booth.
4. **Late fee:** \$15.00 late fee if postmarked after May 1, 2021.
5. **Space assignments:** Spaces will be assigned. There is electricity available in some areas. If you have been to the fair before, please indicate a preference where you would like to set up. Vendors who have been at the fair before will have preference to where they will be placed.
6. **Take Down:** No booth/table break-down before 4:30 PM Sunday July 4th.
7. **Cleanliness:** Please keep your area clean during the fair, and when the fair is over, please make sure your area is left clean. (There are dumpsters onsite)
8. **Security:** You are responsible for the security of your booth and its contents throughout the course of the fair. Keep in mind the fair will be held outdoors, rain or shine: plan accordingly.
9. **Sales Tax:** You are also responsible for collecting, reporting & paying the Idaho Sales Tax (6%)
10. **Refunds:** All show fees must be paid at time of application. Cancellations received before **May 1st** will have one-half of the entry fee refunded. No refunds on cancellations received after May 1, 2021. **The entire fee will be refunded by July 15<sup>th</sup> if we are forced to cancel this event again this year due to the pandemic.**
11. **Set up:** Check in at the registration booth for space assignment & tax forms any time after 2:00 pm Friday, July 2nd or 7:00 am until 9:00am, Sat. July 3th.
12. **Show Hours:** : 9:30 am to 5:30 pm Saturday  
10:00 am to 4:30 pm Sunday

Roseberry Arts & Crafts Fair Committee: Judy Wallace (208-630-4599), [mikenjudywallace2@gmail.com](mailto:mikenjudywallace2@gmail.com)  
Phyllis Bulgin (208-989-5199), [phyllisbulgin@gmail.com](mailto:phyllisbulgin@gmail.com)  
Lucy Chronic, Advisor

(Keep the first page for your reference)

**Food Vendor Application**  
**Roseberry Arts & Crafts Fair – July 2021**  
Sign and return this page only

Name \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ CITY \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Description of your Food vending booth: \_\_\_\_\_

The undersigned releases and holds harmless the Long Valley Preservation Society and its members from any claim of injury, damage, or loss as a result of participation in the fair. I agree to follow all rules of the fair as listed on page one.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ 2021

Enclosed \_\_\_\_ This page with booth fee, **payable to: Long Valley Preservation Society**

\_\_\_\_ Photos

\_\_\_\_ Stamped (Business size) self-addressed envelope, if you want pictures returned

\_\_\_\_ 10'x'10'      \_\_\_\_ 10'x20'      Size of booth or vending operation requested

Special Requests: \_\_\_\_\_

We will make every effort to accommodate special requests, but cannot guarantee.

Information we need to better arrange the booth placement:

(Circle if applicable)

Vehicles: How many \_\_\_\_\_ What kind: Car Suv Pickup Other \_\_\_\_\_

Trailer: \_\_\_\_\_ Length \_\_\_\_\_

You will be notified by email when your application has been received and accepted, so please make sure to add your email address.

**Your Application requirements must be complete, or it will be returned**

**Mail to: Long Valley Preservation Society**  
**Arts & Crafts Committee**  
**P O Box 444**  
**Donnelly ID 83651**